INVITATION TO BID (TENDER)

Child Development Foundation (CDF) – Sudan
Sudan Humanitarian Fund (SHF) Project

Tender No.	Hq. Gaz SHF, Oct 026-02
Tender Subject	Supply of Essential Medical Furniture and Equipment for Health Centres
Location and Deadline	Al Jazirah State (Al Managil and Um Alqura Localities) | Deadline: 30 November 2026

1. About the Organization and the Project

Child Development Foundation (CDF) is a national non-governmental organization operating in Sudan since 1999 in several sectors, including protection, education, water, sanitation and hygiene (WASH), livelihoods, and other humanitarian interventions.

The organization is currently implementing a Sudan Humanitarian Fund (SHF) project entitled: "Sustaining Life-Saving Health Services and Controlling Disease Outbreaks for Affected Communities in Al Jazirah State."

Accordingly, Child Development Foundation invites you to submit your bids for the supply of medical supplies, furniture, and equipment for health centres in Al Managil and Um Alqura Localities, Al Jazirah State.

2. Submission Documents and Requirements

- A valid commercial registration certificate for the company.
- A valid business licence and valid tax and commercial licences to operate in Sudan.

3. General Tender Terms and Conditions

Important Notices and Notes for Suppliers

- **Compliance with procurement ethics:** Participants must adhere to the highest ethical standards throughout the procurement process and contract implementation. The organization will reject any bid if the bidder is found to have engaged in corrupt, fraudulent, collusive, or coercive practices.
- **Bid preparation costs:** The costs of preparing the bid and negotiating the contract (including related travel) are non-refundable and may not be charged as direct project costs.
- **Award criterion:** The organization is not obligated to award the tender to the lowest-priced bid.
- **Quality inspection:** A thorough quality inspection will be conducted to ensure that the supplies and medical furniture comply with the required specifications.
- **Right to reject:** The organization reserves the right to reject any supplies that do not meet the specified standards and shall not bear any costs resulting from such rejection.
- **Obtaining the tender documents:** Contractors may obtain the tender forms and Bill of Quantities (BOQ) from the organization's Al Jazirah State branch or head office.
- **Notification of the successful bidder:** The award notification will be sent and the supply agreement signed within 10 working days from the tender closing date.

4. Transportation, Delivery and Installation

Transportation costs (responsibility of the successful supplier): The supplier awarded the contract shall bear all costs and expenses related to shipping, transportation, internal and external haulage, loading and unloading charges, and cargo insurance until the goods are fully delivered to the organization's warehouses/sites. No additional transportation costs or expenses shall be charged.

Protection against impact and weather conditions: All furniture items must be packed in multi-layer cartons or wooden crates to protect them from physical damage, moisture, rust, and impact during long-distance transportation and handling.

Assembly and installation requirements: If the furniture is supplied in disassembled parts, the supplier shall be fully responsible for unloading, installing, assembling, and testing the readiness of the items at the designated site at no additional cost.

5. Inspection, Quality and Rejection Policy Upon Delivery

Receiving inspection: The purchasing entity reserves the right to conduct a full (100%) inspection and verification upon arrival of the goods. Inspection criteria shall include technical conformity of dimensions, material quality, assembly strength, coating integrity, and smooth operation of mechanical parts and wheels.

Non-compliance and replacement: Any shipment or item officially found to be non-compliant with the technical specifications or physically damaged shall be rejected. The supplier shall, at its own expense, remove and replace the rejected goods with new products that fully comply with the specifications, without charging the purchasing entity any additional fees.

6. Bill of Quantities and Prices (BOQ)

List of required medical furniture and equipment (please enter prices and sign and stamp the table):

No.	Description	Quantity	Unit
1	Metal cabinets (40 cm × 180 cm, double doors, 4 shelves, dual lock)	5	Piece
2	Heavy-duty hospital waiting benches (4 seats)	10	Piece
3	Metal tables	10	Piece
4	Wooden pallets	15	Piece
5	Shelving units	8	Piece
6	Hospital patient beds	10	Piece
7	Office chairs	5	Piece
8	Wheelchairs (suitable for rough terrain, foldable)	5	Piece
9	Medical instruments and equipment storage cabinets	5	Piece
10	Office desks	5	Piece

7. Detailed Technical Specifications for Medical Furniture

Item 1: Metal Cabinet (40 cm × 180 cm, Double Doors)

Criterion / Feature	Required Technical Specifications
Dimensions	Approximately 1,800 mm (H) × 900 mm (W) × 400 mm (D)
Material and Construction	High-quality steel
Coating and Finish	Scratch- and corrosion-resistant coating
Design	Double hinged doors with a central locking mechanism
Shelves	Four durable, adjustable internal shelves suitable for heavy-duty use

Item 2: Heavy-Duty Hospital Waiting Bench (4 Seats)

Criterion / Feature	Required Technical Specifications
Capacity	Connected row seating for 3 to 4 people
Material	Perforated steel seats and backrests with a solid beam finished in chrome or powder coating
Coating and Finish	Anti-corrosion coating that is easy to disinfect and sterilize, suitable for high-traffic healthcare environments
Armrests and Legs	Chrome-plated steel side armrests and reinforced legs
Load Capacity	Minimum load capacity of 150 kg per seat (total bench load capacity shall be no less than 600 kg)

Item 3: Metal Table

Criterion / Feature	Required Technical Specifications
Dimensions	Standard size: 1,200 mm (L) × 600 mm (W) × 750 mm (H)

Frame and Top	Heavy-duty steel tubular frame (40 mm × 40 mm × 1.5 mm) with a solid stainless-steel or powder-coated steel top
Coating	Smooth, non-porous coating
Features	Rubber foot caps

Item 4: Wooden Pallets

Criterion / Feature	Required Technical Specifications
Dimensions	Standard size (1,200 mm × 800 mm) or standard size (1,200 mm × 1,000 mm)
Material	Heat-treated hardwood/softwood compliant with standard specifications
Design	Four-way entry to facilitate movement by forklifts and pallet trucks
Load Capacity	Dynamic load capacity of at least 1,000 kg

Item 5: Metal Shelving Unit

Criterion / Feature	Required Technical Specifications
Dimensions	1,800 mm (H) × 1,000 mm (W) × 450 mm (D)
Frame	Boltless solid shelving with 4 to 5 tiers of open shelves
Shelf Material	Solid panels with powder-coated finish
Load Capacity	Minimum uniformly distributed load of 150 kg per shelf level

Item 6: Hospital Patient Bed

Criterion / Feature	Required Technical Specifications
Type	Manual patient bed with two functions, or semi-electric/electric
Dimensions	Overall size approximately 2,150 mm (L) × 980 mm (W) × 500 mm (H)
Frame and Platform	Solid perforated bed platform with epoxy powder coating; removable ABS headboards and footboards with corner bumpers
Adjustability	Backrest adjustment: 0° to 75°; knee-rest adjustment: 0° to 40°
Safety and Accessories	Foldable aluminium side rails, four swivel castors (125 mm diameter) with brakes, and an intravenous (IV) pole

Item 7: Office Chair

Criterion / Feature	Required Technical Specifications
Type	High-back or mid-back office task chair
Seat and Backrest	Comfortable breathable mesh backrest with built-in lumbar support; high-density foam seat upholstered in stain-resistant fabric

Item 8: Wheelchair

Criterion / Feature	Required Technical Specifications
Type	Manual foldable wheelchair
Frame	Lightweight aluminium frame, specially designed, or high-strength foldable steel frame with double cross-brace
Rear Wheels	Large rear wheels (24 inches)
Front Wheels	Wide solid front wheels
Dimensions and Comfort	Seat width approximately 400–450 mm; waterproof padded upholstery; footrests
Load Capacity	Minimum 120 kg

Item 9: Medical Instruments and Equipment Storage Cabinet

Criterion / Feature	Required Technical Specifications
Dimensions	Approximately 1,700 mm (H) × 900 mm (W) × 400 mm (D)
Material	Stainless-steel frame and body for sterile healthcare environments
Upper Section	Double glass doors with frame and lock, and 2–3 shelves

Lower Section	Lockable solid stainless-steel doors or drawers with a solid internal shelf

Item 10: Office Desk

Criterion / Feature	Required Technical Specifications
Dimensions	Standard size: 1,400 mm (L) × 700 mm (W) × 750 mm (H)
Material	Wooden top (25 mm thick)
Frame and Legs	Powder-coated metal frame with cable management openings
Storage	Lockable mobile or integrated drawer unit containing 3 drawers (including one file drawer)